

High School Laptop Maintenance Plan

2019-2020

All 9-12 grade students are issued a laptop computer for their educational use. If reasonable precautions and care are taken in the use of the laptop, the laptop should not experience physical damage. Each student and parent is asked to read this form carefully.

A repair program is offered to all students each year at the cost of \$25 which covers a one-time accidental repair within the current school year. The parent/student will be charged for additional repairs if any should occur after the first damage. If several claims occur the student may be denied access to an assigned laptop and may be required to use older model laptops located in the library which cannot be taken home

We recommend parents check their home-owners insurance policy regarding lost or stolen items. We also suggest downloading the free open source software (preyproject.com) that allows you to track your laptop if it is lost or stolen.

Parent/guardians who opt out of the \$25 maintenance plan will need to sign the opt-out form and understand the parent/student will be financially responsible for all needed repairs.

Student Responsibility and Plan Details:

The laptop and its accessory equipment are the property of South Adams School Corporation.

The Parent/Student understands that they will be offered a maintenance fee of \$25.00 per laptop each high school year required at the time of laptop pick-up. This covers a one-time repair for an accident. Additional repairs after the first, one-time incident are charged to the student/parent at full cost.

The student, with the support of the parent, is responsible for the daily care and maintenance of the laptop.

The parent/student understands that damaged, lost or stolen power chargers, batteries, and laptop bags are the responsibility of the student/parent and are not covered under the repair program. Optical drives are not required for school work and will not be repaired if damaged or malfunctioning. The parent/student understand replacement batteries, chargers, bags, or optical drives (optional) will be at the student's expense and must be purchased through the South Adams Technology Department.

A replacement laptop cannot be purchased in lieu of repairing the assigned laptop.

The student is expected to carry the laptop in the bag at all times and should not fill the bag with additional items.

The parent/student understands that in order to receive a repair under the accident program, damages must result from an accident. Details of the accident must be submitted to administration. The parent/student understand they will be responsible for all repair/replacement charges associated with laptop damages caused intentionally, through a lack of reasonable precautions or loss/theft.

The parent/student understand that if, in the opinion of the principal or assistant to administration, it is felt that the student did not exercise proper care and/or take appropriate precautions, and this behavior resulted in damage to the laptop, the cost of the repair will be the responsibility of the student/parent.

The parent/student understand that in the event there are repeated “accidents” of a similar nature, the school administration may view this as a situation whereby the student did not exercise proper care and/or reasonable precautions. In the event this should be the case, the cost of the repair will become the responsibility of the student/parent.

The parent/student understands that in the event the laptop is stolen, they must contact the school administration immediately. The parent/student understands that a police report must also be filed. The parent/student also understands that in the event that the laptop was stolen or lost regardless of the circumstances, they will responsible for the full replacement cost of the laptop. Unattended and unlocked equipment, if stolen – even at school – will be your full financial responsibility.

The student understands and agrees to abide by the rules and regulations of the South Adams Schools Laptop and Acceptable Use Guidelines. Failure to abide by these guidelines will result in disciplinary action.

The student understands that, unless instructed otherwise by a teacher, all students must have their fully charged laptop computer with them each day for every class.

South Adams School Corporation reserves the right to amend this agreement at any time.

All replacement parts and repairs must be provided through the South Adams Technology Department.